

FIG. 1

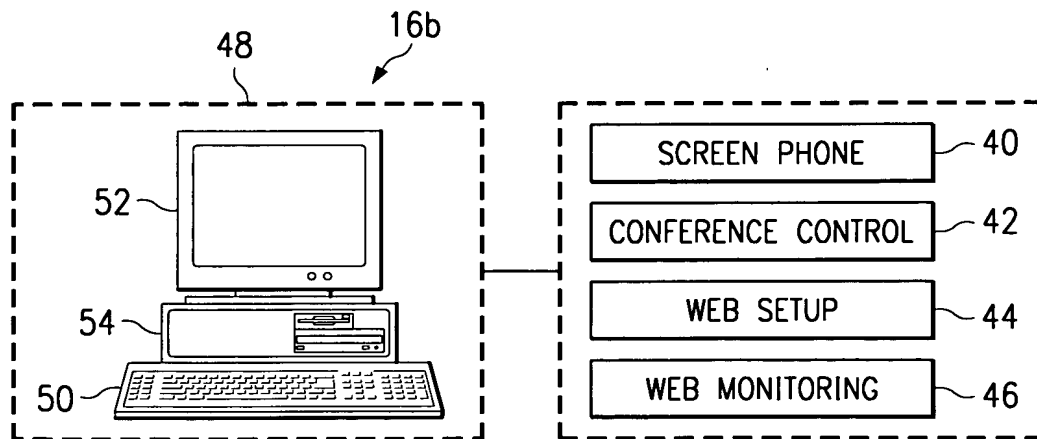
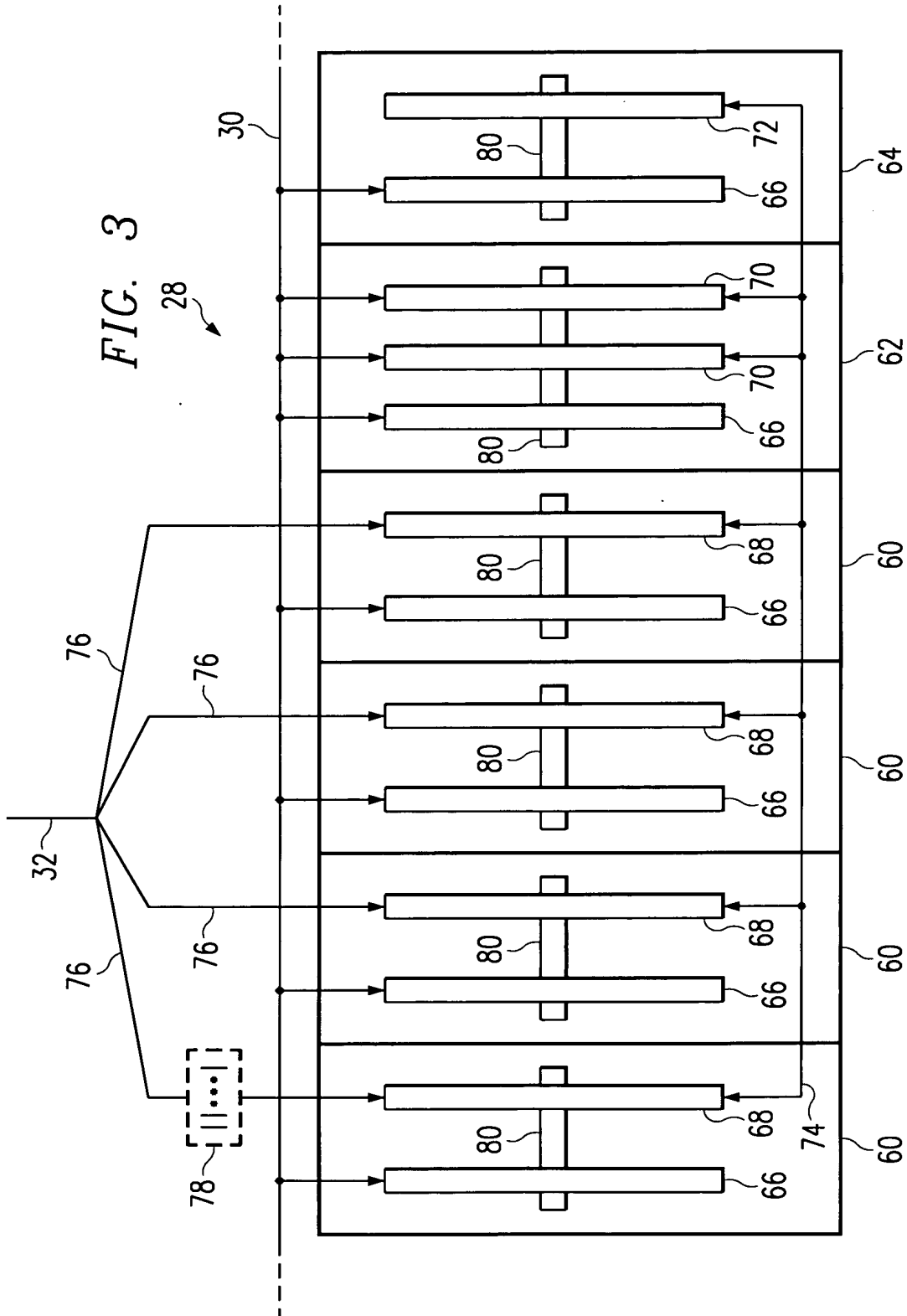
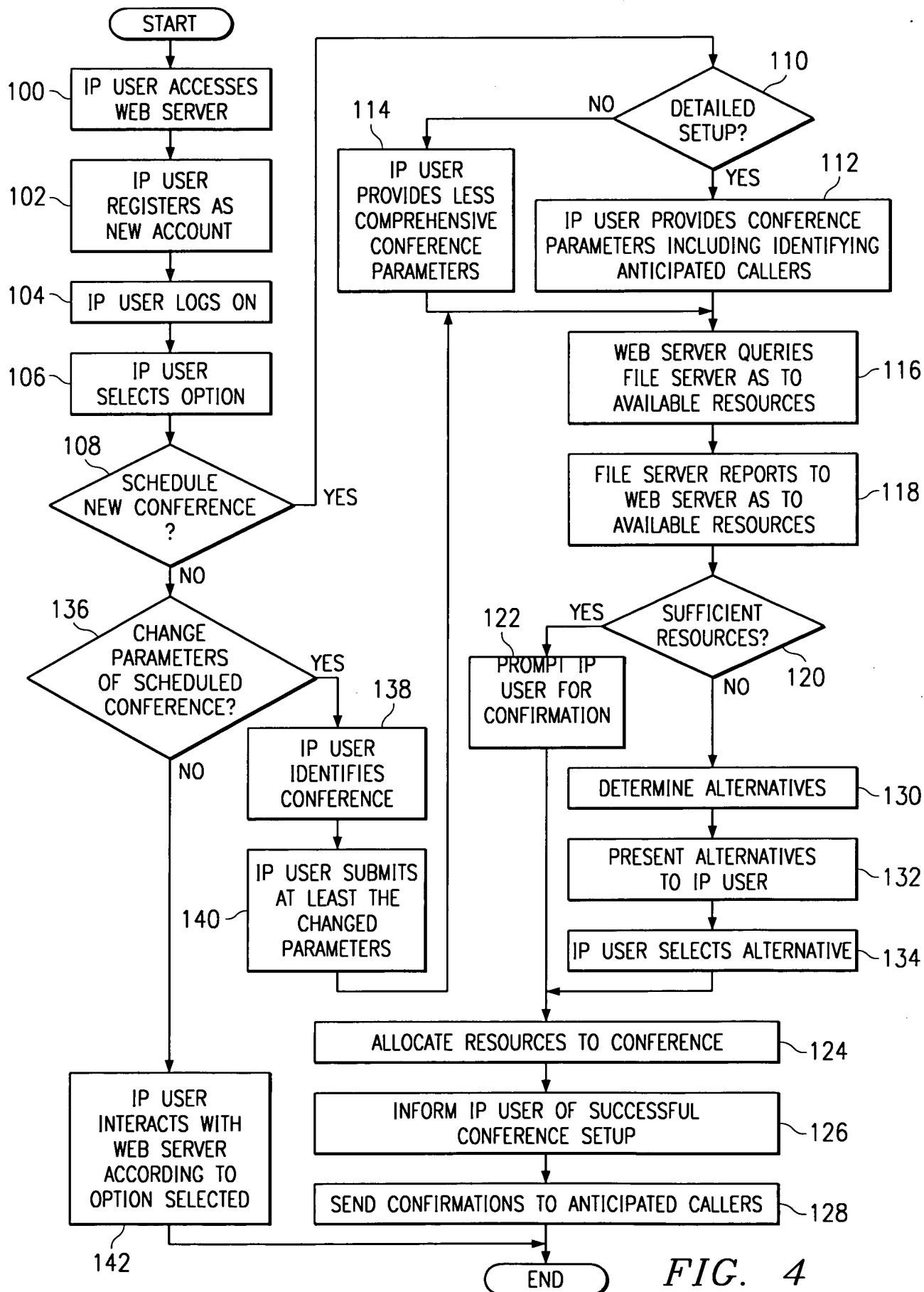


FIG. 2

FIG. 3





## Conference Setup

Account Number: 154

Account Name: eMeeting.net

Setup Type

Detailed ▼

Start Date

03/01/2000 ▼

Start Time

09 ▼ : 00 ▼ AM ▼ CDT

Duration

02 ▼ Hrs 00 ▼ Mins

Maximum Users

50 ▼

User 1

User 2

⋮

⋮

User 50

Conference  
PasswordConfirmation  
Method

E-mail ▼

Schedule Conference

FIG. 5

## Conference Confirmation

The following information has been emailed to **greg@bigco.com**. If you would like to E-Mail or Print this information, [click here](#).



### Conference Information for Greg Jones

Scheduled by **Larry Smith**  
Account number **154**

Scheduled **02-07-2000 01:09PM**

This is to notify you of a scheduled Meet Me conference from  
eMeeting.net

#### 222 Schedule:

Your Meet Me conference is scheduled for **50** users on **03/01/2000** and will last from **09:00AM** until **09:59AM** for a duration of **60** minutes.

224 Conference phone number:  
**(800) 555-6789**

226 Conference IP address:  
**209.144.22.74**

Your conference ID is: **710**  
Your conference password is: **9999**

228

### Participating through your telephone:

1. Dial **(800) 555-6789**.
2. When prompted for conference ID, enter **710#**.
3. When prompted for Password, enter **9999#**.

### Participating through the Internet:

- 230
1. Run Microsoft NetMeeting.
  2. Go to the Tools menu, select Options.
  3. Select the My Information tab.
  4. In the First Name field, enter **710**.
  5. In the Last Name field, enter **9999**.
  6. Click OK.
  7. Click the large Call button.
  8. In the Address field, enter **209.144.22.74**.
  9. Click Call.

If you need any help, call (214) 555-5353. Thank you for using  
eMeeting.net Meet Me Conferencing.



Setup another conference



Return to main account screen

FIG. 6

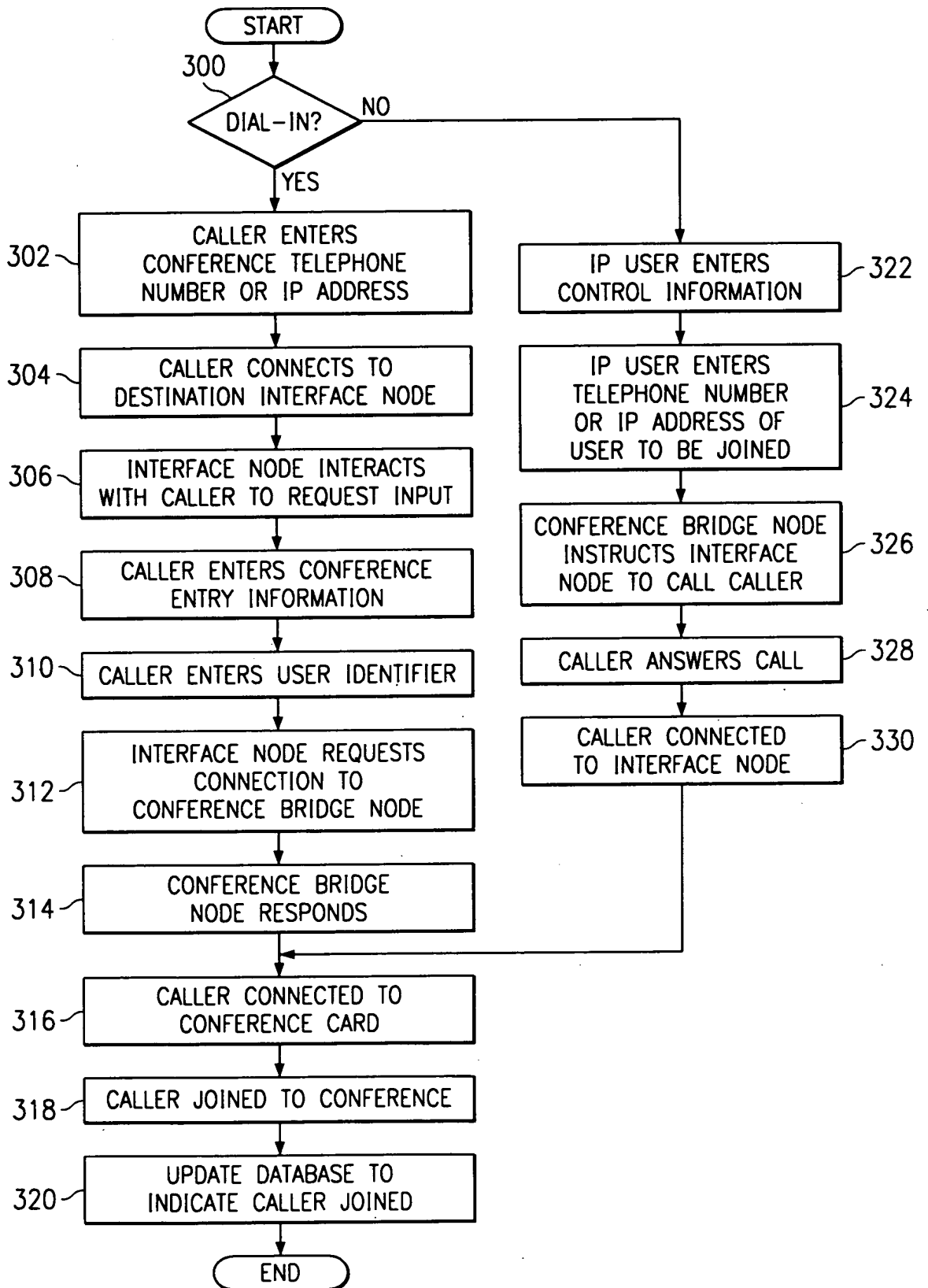


FIG. 7

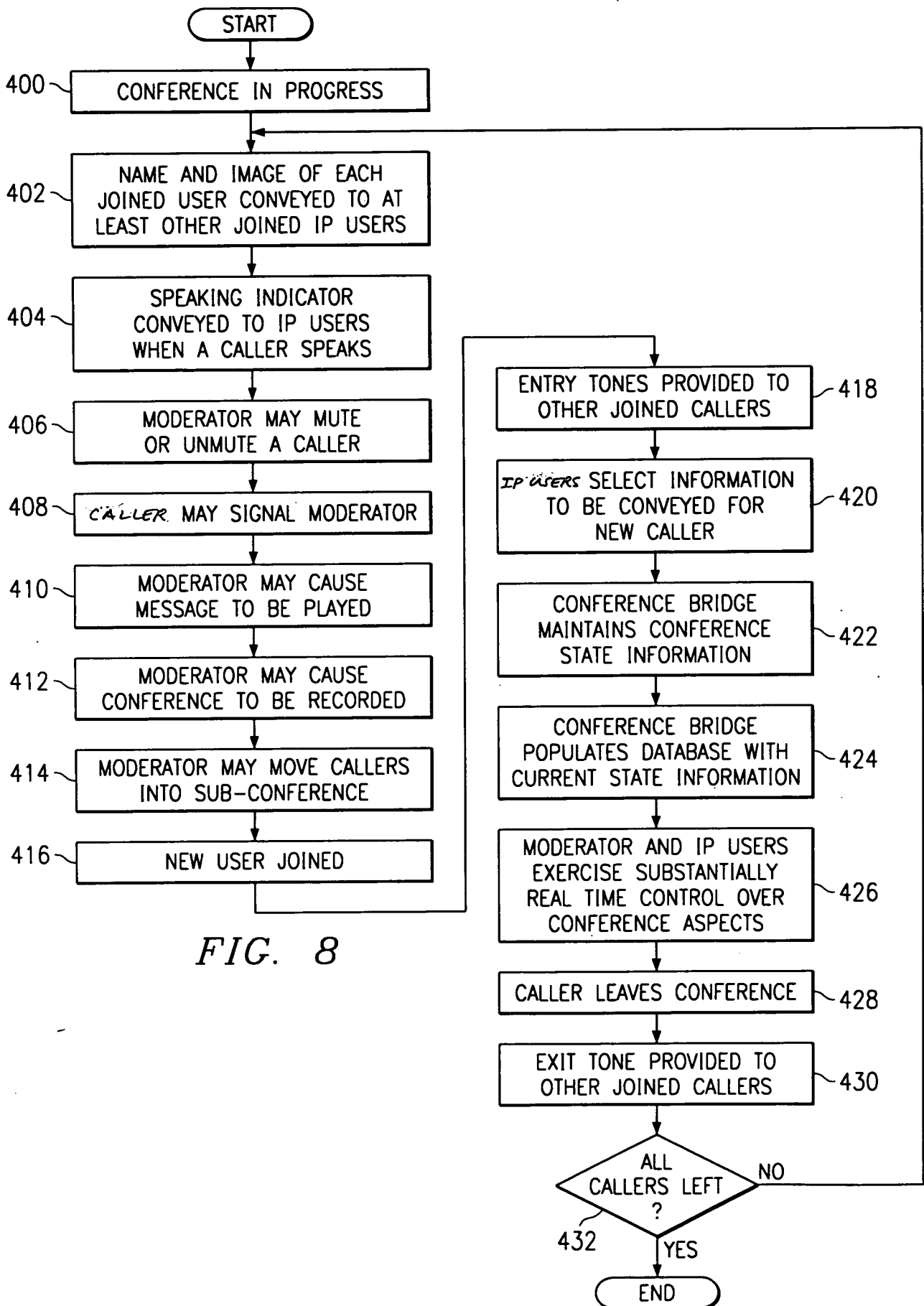


FIG. 8